

**Riverhead Industrial Development Agency
Regular Business Meeting
January 4, 2012
5:00 pm
Riverhead Town Hall**

A G E N D A

- I. **Call to Order –**
- II. **Introduction New Board Member – Swearing in of Dawn Thomas**
- III. **Approval of Proposed Agenda**

#01-12 A RESOLUTION RATIFYING THE CALLING A PUBLIC HEARING WITH RESPECT TO THE PROVIDING OF FINANCIAL ASSISTANCE BY THE TOWN OF RIVERHEAD INDUSTRIAL DEVELOPMENT AGENCY TO MAIN ROAD HOLDINGS, LLC AND 10 PIN OF AQUEBOGUE, LLC.

#02-12 A RESOLUTION RATIFYING THE CALLING OF A PUBLIC HEARING WITH RESPECT TO THE PROVIDING OF FINANCIAL ASSISTANCE BY THE TOWN OF RIVERHEAD INDUSTRIAL DEVELOPMENT AGENCY TO MIRAH MAX LLC.

- IV. **PUBLIC HEARINGS:** 10-Pin of Aquebogue
Mirah Max, LLC.

V. **ANNUAL ORGANIZATIONAL RESOLUTIONS:**

#03-12 RESOLUTION APPOINTING RICHARD A. EHLERS AS LEGAL COUNSEL TO THE AGENCY

#04-12 RESOLUTION DESIGNATING THE NEWS REVIEW AS OFFICIAL NEWSPAPER

#05-12 RESOLUTION DESIGNATING JP MORGAN CHASE BANK AS OFFICIAL DEPOSITORY

#06-12 RESOLUTION DESIGNATING MARKOWITZ, FENELON & BANK, LLP AS OFFICIAL AUDITING FIRM AND AUTHORIZES CHAIRMAN TO EXECUTE ENGAGEMENT LETTER WITH AUDIT FIRM

#07-12 DESIGNATES OFFICERS OF THE RIVERHEAD INDUSTRIAL DEVELOPMENT AGENCY

#08-12 ESTABLISHES MEMBERSHIP OF COMMITTEES

#09-12 RESOLUTION APPOINTING DENISE M. COOPER AS CHIEF FINANCIAL OFFICER TO THE AGENCY

#10-12 #09-12 APPOINTS FULBRIGHT & JAWORSKI AS BOND COUNSEL TO RIVERHEAD IDA ECONOMIC JOB DEVELOPMENT CORPORATION

VI. Dispense With The Reading Of

And The Approval Of The Minutes Of The Previous Meeting:

- a. -Regular Business meeting of December 5, 2011 **Resolution #11-12**

VII. Presentations – None

VIII. Correspondence – Engagement letters from Counsel, CFO, Auditing firm, Bond Counsel submitted to board

IX. Treasurer's Report :

- a. Trial Balance
- b. Profit & Loss
- c. Bills Paid – LIBDC membership
- d. Reconciliation

#12-12 RESOLUTION ACCEPTS REPORT OF EXPENSES AS OF DECEMBER 31, 2011 AND AUTHORIZES PAYMENT OF BILLS

X. Committee Reports

- a. Audit: Recommendation for Auditing firm
- b. Governance:
- c. Personnel: Committee report in Executive Session
- d. Finance Committee: none

XI. Old Business –

- a. Protrack – no update
- b. Agreement with the Town of Riverhead – Empire Zone Administration
- c. Office Lease – update

XII. New Business – None

X. Executive Director Report

X1. Date for Next Business Meeting: February 6, 2012

XII. Adjournment

Executive Session – Personnel Matter Update